The above named student has been referred to receive instruction through the Home Teaching program during his/her absence from school due to an administrative transfer. Home Teaching program tutors follow BCPS’ curriculum.

Assistance is needed from the comprehensive school in identifying instructional goals, indicators, and guidelines to help this student experience success while in the program and when s/he returns to school. The information provided should cover BCPS content curriculum for the duration of the student’s absence from school.

**The information below must be provided as part of the referral process for students assigned to the Home Teaching program by a Superintendent’s Designee.**

Name of Textbook(s); Novel(s); Resources:

________________________________________________________________

________________________________________________________________

Chapters/Units of study, material currently being covered in class, and goals/objects to be met during the course of the student’s absence:

________________________________________________________________

________________________________________________________________

BCPS Curriculum Unit(s) and where the information can be obtained (*Schoology Group & Folder*):

________________________________________________________________

________________________________________________________________

Thank you for your prompt attention to this matter.

Sincerely,

G. Denise Saulsbury

G. Denise Saulsbury, Supervisor
Home and Hospital Program

Rev. 7/2019